

**Implementing ERA-NET Cofund**  
**A hands-on Workshop for practitioners in ERA-NET Cofund**  
**24-25 September 2018**  
**Harnack-Haus, Ihnestr. 16-20, Berlin (DE)**

**DRAFT Agenda**

**24 September 2018**

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10:30-12:30 Plenary

Welcome & Introduction

The life of an ERA-NET Cofund: Horizon 2020 Requirements from proposal preparation to implementation and reporting -

*Andrei Lintu, European Commission, DG RTD*

Introduction to ERA-LEARN

*Roland Brandenburg, FFG, ERA-LEARN coordinator*

ERA-NET Cofund in practice

Financial Aspects, Consortium Agreement, Additional Activities

*Roland Brandenburg, Ursula Bodisch, FFG*

12:30-13:30 Lunch

13:30-14:00 Presentation of an ERA-NET Cofund example - Topic 1: How to establish, manage and finance the consortium (*N.N., invited expert*)

14:00-16:15 Group work Topic 1 – How to establish, manage and finance the consortium

*(moderators: ERA-LEARN experts)*

Some main issues to be discussed:

- Financial mechanisms, funding of coordination activities – use of EC funding
- Additional activities and unit cost
- Consortium agreement and grant agreement
- Important when writing the proposal

16:15-16:30 Coffee break

16:30- 16:45 Presentation of an ERA-NET Cofund example - Topic 2: How to communicate and interact with other networks -joint activities (*N.N., invited expert*)

16:45-17:45 Group work Topic 2 - How to communicate and interact with other networks -joint activities

*(moderators: ERA-LEARN experts)*

Some main issues to be discussed:

- ERA-LEARN tools
- Exchange of experiences

18:00 Reception with drinks, finger food and networking for all participants

## 25 September 2018

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9:00 – 9:30 Presentation of an ERA-NET Cofund example - Topic 3: How to implement the joint call – example ERA-NET Cofund (*N.N., invited expert*)

9:30-11:15 Group work Topic 3 – How to implement the joint call  
(*moderators: ERA-LEARN experts*)

Some main issues to be discussed:

- Scope of call
- Timing of the call
- Funding mode and funding commitment
- The evaluation process
- Finding experts and telling them what to do
- The rankings list
- Filling the gaps – top up funding
- Proposal management tools
- Project monitoring and reporting

11:15-11:30 Coffee break

11:30 – 13:00 Monitoring and impact assessment in ERA-NET Cofund – Examples and guidelines  
(*ERA-LEARN experts*)

13:00-14:00 Lunch

14:00-15:30 Plenary

Wrap of group sessions – common issues identified

- Question and Answers

Outlook to European partnerships in Horizon Europe  
*Andrei Lintu, European Commission, DG RTD*

- Feedback and closing

15:30 End of workshop